

## **Military Strategic Partnerships Conference 2025 (ACO.3949.11) Administrative Instructions**

1. The Military Strategic Partnerships Conference 2025 (MSPC25) is an opportunity for partners nations and the NATO community to express their views on specific and general partnership requirements, including bilateral meetings to discuss the following areas:
  - a. Ongoing cooperation activities: challenges, opportunities and shortfalls;
  - b. Current and future contribution to NATO missions and operations;
  - c. Proposed activities for 2026 and beyond;
  - d. Bi-lateral engagement and support between Allies and Partners;
  - e. Any other relevant topics of interest to individual partner nations.
2. As with past iterations, the MSPC25 will bring together and provide access to a wide range of partnership stakeholders, including representatives from the International Staff (IS), the International Military Staff (IMS), the NATO Command Structure (NCS) at the Strategic, Operational and Tactical levels, NCS-associated NATO organisations (NSHQ, NRDCs etc.) and partner nations across all frameworks.
3. Representatives from NATO Education and Training Facilities (NETFs), Partnership Training and Education Centres (PTECs) and Centres of Excellences (COEs) engaged with partners on partnership activities are also invited to this event to exhibit and discuss current and potential engagements with Partners.
4. MSPC25 will have discussion panels on specific acute topics of interest across the Partnership Community. This year's topics will be:
  - a. Understanding of the Civil Environment –Opportunities for Partners;
  - b. NATO Exercises, Operations and Missions – Opportunities for Partners; and
  - c. Technology in support of NATO and Partner Nations.
5. MSPC25 will also include a one-day Command Senior Enlisted Leader (CSEL) working group and discussion forum. All CSELS from both Partner Nations and NATO Commands are encouraged to attend MSPC25.
6. MSPC25 will once again feature ePrime training sessions that will occur on Wednesday. There will be two distinct sessions, Session One will be for NATO staff and will focus on hands-on training relevant to NATO Staff, and Session Two will be for Partner Staff Officers and will focus on hands-on training relevant to Partner staffs. It is recommended that attendees bring their own laptops, as they may be required for these sessions.
7. Bilateral discussions, already recognized as an extremely efficient tool for interaction with Partners and supporting agencies, will require thorough preparation.
8. On Wednesday 9 April from 1500-1600 hrs there will be an ACO-only discussion in the main plenary space focused on MTT force generation requirements for FY 2026.

9. The number of participants at the Conference per Partner Nation:

Non-Subsidized Partners	Subsidized Partners
Contingent: 6 Pers (CSEL are highly encouraged to attend)	Contingent: 1 Pers + PNMR + CSEL (TOTAL 3)
Exhibition: COE/School to determine numbers	Exhibition: 1 pers from applicable COE/School

10. NATO Schools and Alliance Members are at their discretion for the numbers of participants attending the Conference.

11. Dress throughout the conference will be suitable business attire. The wearing of uniforms is restricted to host nation personnel only.

12. General Visa regulation / Entry procedures to Qatar. All personnel attending the Conference will require a Qatar Visa for Business and Fair Visits.

- a. Procedure for Conference delegates to receive Business and Fair Visits Visas to enter Qatar:
  - i. Provide High Resolution PDF of your passport photo page along with your flight booking confirmation to [MSPCSupport@shape.nato.int](mailto:MSPCSupport@shape.nato.int) NLT 19 March 2025.
  - ii. The State of Qatar will then provide a Visa. You will receive your Visa from [MSPCSupport@shape.nato.int](mailto:MSPCSupport@shape.nato.int) NLT 24 hours before your pre-provided flight dates to Qatar.

13. If there are delays or issues regarding the Visa application for MSPC25, please contact [MSPCSupport@shape.nato.int](mailto:MSPCSupport@shape.nato.int). Should you miss the deadline for Visa support, you will be required to purchase a Visa upon arrival in Qatar at the airport. If you have missed the deadline for Visa Support and you are from a Nation requiring a Visa for general entry into the state of Qatar you will need to apply for a Visa at the Qatar Ministry of Interior Website for Travellers <https://visitqatar.com/intl-en/plan-your-trip/visas/visa-details>.

14. As interpretation services will not be available, consistent with past conferences, all participants will require a good working level of English.

15. Registration process for NATO and self-paying partners:

- a. Registration via our website: <https://shape.nato.int/upcoming-events/military-strategic-partnership-conference-2025>.
- b. You will receive an automatic reply that we have received your registration;
- c. Once we have approved your registration, you will receive a confirmation email with a link to book your lodging at the negotiated rate for the Conference. Space in the main conference hotel is limited and thus the majority of attendees will be housed at one of our two overflow hotels located a short distance from the main conference hotel;

- d. Book your room according to the dates submitted in your registration. The hotel will handle the booking process and will send you a confirmation (Note: Credit Card information will be required to secure your booking);
  - e. If there are any changes, please submit those changes as a reply to our confirmation email; and
  - f. Once you receive your hotel booking confirmation, please send to [MSPCSupport@shape.nato.int](mailto:MSPCSupport@shape.nato.int).
  - g. Registration deadline and flight details for self-paying partners and NATO is 20 March 2025.
16. Registration process for subsidised partners:
- a. Registration via our website: <https://shape.nato.int/upcoming-events/military-strategic-partnership-conference-2025>.
  - b. You will receive an automatic reply that we have received your registration;
  - c. Once we have approved your registration, you will receive a confirmation email with further details. All other details will be coordinated by PD budget manager [Giancarlo.Baronello@shape.nato.int](mailto:Giancarlo.Baronello@shape.nato.int); and
  - d. Registration deadline for subsidised partners is 19 March 2025.
17. Registration process for Exhibition members:
- a. Same procedure and deadlines as for NATO/Self-funding partners and subsidised partners (limit of 1 pers); and
  - b. Arrival date for exhibitors is Sunday 6 April 2025 and departure date is Thursday 10 April 2025.
18. Accommodation arrangements have been negotiated with the Waldorf Astoria Lusail (main venue), Veleru Hotel Doha Lusail (overflow), and Rotana Doha Westbay (4 star option) at the following daily rates:
- |    |   |                    |
|----|---|--------------------|
| a. | King / Twin Room (Single Occupancy)     | 160 Euro per night |
| b. | Standard Deluxe Room (Double Occupancy) | 183 Euro per night |
19. The rates include Bed and Breakfast, Free Wi-Fi and taxes. For the Conference, the official arrival day is Sunday 6 April 2025 and the official departure day is Friday 11 April 2025. Delegates finished with their bilateral meeting(s) on Wednesday 9 April 2025 are encouraged to depart the morning of Thursday 10 April 2025. For the exhibition, the official arrival day is Sunday 6 April 2025 and the official departure day is Thursday 10 April 2025. In case participants plan to arrive earlier or stay longer, or bring their spouse, participants must cover the additional costs themselves. PD staff will not issue any paper stating any duty necessity for extended stays. Rooms with above-mentioned rates are available 6 April 2025 (check-in) – 11 April (check-out). Closure of the hotel booking link is 28 March 2025. For further information or support, please contact the MSPC 2025 core team at [MSPCSupport@shape.nato.int](mailto:MSPCSupport@shape.nato.int).
20. The Qatar Ministry of Defence will provide bus transport to and from the airport for conference participants as well as a limited number of VIP transport options for the conference VIPs. Qatari-provided transport will be between the airport and the three official hotels. As mentioned previously, all registrants are to provide the core team with their arrival and

departure flight booking confirmations as well as their hotel booking confirmations in order to ensure adequate transport. We will communicate transportation regulations and details of bus timings via the conference CVent App, which will go live on 1 April 2025.

21. The conference fee will be 85 EURO. Payments will be made in cash at the conference reception centres upon arrival at the Waldorf Astoria Lusail or Velero Hotel Doha Lusail. Participants staying at the Rotana WestBay will register and pay at the Waldorf Astoria Lusail the morning of 7 April 2025 before the start of the conference.

22. Basic medical support will be available at the hotel through local 999 services. Procuring travel health insurance in advance of travel is recommended. An Emergency Room Hospital is located 700 meters from the Waldorf Astoria Lusail and 500 meters from the Velero Hotel Doha Lusail. The medical service provided during the conference is only for emergencies and situations that might arise during the conference.

23. Be kindly advised that there will be no separate spouse programme or cultural programme. Spouses are welcome to attend the social events at individual participants' expense. Upon arrival, participants must indicate at the conference reception centres if their spouse will attend the icebreaker and/or Hosted Dinner. Additionally, the host nation plans to have a desk in the main venue conference reception centre to communicate the cultural opportunities and venues that are available for you to visit in your spare time.

24. As an Islamic country, whose culture is heavily intertwined with its faith, laws are in place to protect various aspects of the Qatari way of life. However, though Qatar is fervent in its desire to protect the nation's heritage and culture, it also strives to be forward-thinking and a key player in the modern world. For social tips and a good background on our Host Nation visit: <https://www.living2022.com/explore-qatar/qatari-culture/cultural-etiquette-qatar/>. Note that Qatar does not require special headdress for visitors (male or female) to the country. Drinking of alcohol is permitted within the confines of International Hotels only; however, public drunkenness is not permitted. Do not try to bring drugs, alcohol, pork products, pornography, religious books or materials into the country.